

DRUMSHEUGH BATHS CLUB. LIMITED

MINUTE

MEETING OF BOARD OF DIRECTORS by ZOOM

2.00 pm 21 January 2021

PRESENT:

Carol Keith (Chair) (CK)

Gordon Henry (GH)

Stephen Archer (SA)

Tony Vettraino (TV)

Caroline Docherty (CD)

Abbe Le Pelley (ALP)

IN ATTENDANCE:

Paul Dunlop (PD)

1. APOLOGIES

None. All Board members and the General Manager present via Zoom.

2. MINUTE OF LAST MEETING

The Minute of the previous Board meeting, held on 11 November, previously circulated by email, was APPROVED.

3. FINANCE

- **Monthly figures** - Annual subscription payments are due on 1 February, so we have no arrears as yet. 6 members have been in touch to cancel their direct debits. We have a healthy waiting list. It was felt that the position was about the same as in previous years. Noting that current cash position is £211,536 in the bank.
Reminder letters prepared by PD and CK will go out to non-payers in the second week in February. Anyone who has not paid by end February will have their membership cancelled and will require to join the waiting list if they wish to re-join.
- **Reducing out-goings.** The pool temperature has been reduced as it was in the last lock-down. There may be some suppliers that can be approached for a payment holiday. GH and PD will liaise to review, and action as the consider appropriate.
- **Furlough.** All staff are furloughed. Flexible furlough is now an option, so this is being utilised in the case of PD and Jorge Palermo who is carrying out building and plant checks at weekends.

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- **Gas contract.** GH had circulated figures obtained for future supply. He reported that the usage figures appear to be wrong, and so he would take this up with the broker and revert to the Board. NOTED from SA his view that the general long-term trend in energy prices is upwards. If a deal is being offered that clearly represents a saving, then we should take that – but otherwise we should leave matters as they are.
- **Insurance.** GH raised this issue for NOTING. The Club's policy is due for renewal at the end of January. There is apparently a trend in the insurance industry against covering sports clubs, as the risk is felt to be high, and having tried many potential insurers, none is prepared to take on our business. Our current insurers are Aviva. They said they would not take us on if we were new business, and to continue our cover the annual premium will increase from £18, 243 to £23,854. Board members will feed back to GH any contacts they hear of, providing cover in this market, and PD will speak to Arlington and Western Baths in Glasgow.

4. COMMUNICATION WITH MEMBERS

Nothing to report at the moment. CK will prepare a draft communication as soon as we know when we will be permitted to reopen.

5. OPERATIONS MANAGER'S REPORT

NOTED that PD is seeking to get as much maintenance work done as possible while the Club is closed, though contractors are generally taking longer than usual, as they have furloughed workers.

- the replacement of the studio flooring will be completed when the final supply of rubber material arrives from Germany (hopefully next week).
- Hot tub spare part is on order and will be fitted as soon as it arrives.
- The work to the shoe storage area has been completed.
- The tiling at the rings end of the pool has dried out and can be fixed in the next couple of weeks.
- The leak into the massage room has been fixed.
- The leak into the open balcony has been fixed and redecorating of the area of wall above the hair-drying area will need scaffolding. PD will request a quote from Thistle Decorators.

6. AOB

NOTED that GH is in communication with the executors of two deceased A Shareholders.