

DRUMSHEUGH BATHS CLUB. LIMITED

MINUTE

MEETING OF BOARD OF DIRECTORS by ZOOM

2.00 pm 10 March 2021

PRESENT:

Carol Keith (Chair) (CK)
Gordon Henry (GH)
Stephen Archer (SA)
Tony Vettraino (TV)
Caroline Docherty (CD)
Abbe Le Pelley (ALP)

IN ATTENDANCE:

Paul Dunlop (PD)

1. APOLOGIES

None. All Board members and the General Manager present via Zoom.

2. MINUTE OF LAST MEETING

The Minute of the previous Board meeting, held on 27 January, previously circulated by email, was APPROVED.

MATTERS ARISING from that, not otherwise dealt with at this meeting:

- **Reducing outgoings.** Only update is that JAL (laundry) have not taken any payments since the previous lockdown. GH will follow up with them on this.
- **Open balcony - painting.** A quote was not sought from Thistle Decorators, as TV carried out the painting work himself.

3. FINANCE

- **Monthly figures.**
 - PD REPORTED that we currently have 498 members. 4 people on the waiting list have confirmed that they wish to join. There are further outstanding enquiries about membership. The position on membership numbers is therefore healthy.
 - GH REPORTED that the cashflow position is also healthy.

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- CK REPORTED that a member had raised the issue of loyal members continuing to pay subscriptions. AGREED that the communication from CK to be issued following this meeting will touch on this. Members have shown great loyalty. AGREED that it is likely that subscriptions for next year (2022) will be treated in the same way as those for the current year.

- **Report from Finance Sub-Committee.**

NOTED that the sub-committee had met and was recommending expenditure on the items referred to in the General Manager's Report.

- **Management Accounts for year to January 2021**

These had been produced using Xero for the first time. GH ran through them. AGREED that the new format was helpful and allowed an easier "drill down" into figure headings. The format would be "tweaked" following input from GH and others over the coming months.

4. GENERAL MANAGER'S REPORT

NOTED that CK wished to deal with this Agenda item before Communication with Members.

NOTED that CK, TV and PD had conducted a walk round of the building and identified areas where work was urgently required.

- **Gents' poolside toilets.** Photographs had been circulated to allow female Board members to see the poor condition of these toilets. Recommendation included tiling, new window, new cubicle door. AGREED this work is essential and should be carried out before we reopen.
- **Cloakroom off reception.** Recommended that this area be painted and new flooring laid. Existing WC and basin will be retained. AGREED that this work should be carried out.
- **Gym equipment.** PD recommended that a number of items of gym equipment be replaced, as they were becoming obsolete. AGREED that the Board has a duty to ensure that the gym offers up to date equipment in line with competitor gyms in order to provide a good experience for existing members and help in attracting new members. AGREED that the recommended new items be purchased. NOTED that there is a 12 week delivery period.

5. COMMUNICATION WITH MEMBERS

CK proposed that the time was right to issue a communication to members following the meeting. AGREED that the time was right, as we would have an indication of when we will be permitted to open, following the First Minister's announcement in the following week. AGREED CK, CD and ALP would agree first draft and circulate to the rest of the Board for agreement/comment prior to issue.

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6. AOB

- PD reported that he had received a request from a member that a flowing lane rope be installed down the middle of the pool. Such ropes reduce “waves” and are generally used between lanes in competitive swimming situations. AGREED that this was unnecessary at DBCL as lanes are wider than usual training lanes, and relatively few members have to share lanes therefore it was felt that there was not a lot of turbulence generated. It is also anticipated that the lane ropes will be removed once Covid restrictions are lifted therefore the Board decided this investment would not be value for money
- CK wished to thank TV for all of his ongoing painting work within the building, including in the open balcony area and the shoe storage area, and wanted members to be made aware of his significant input, which had saved the Club a good deal of money.

7. DATE OF NEXT MEETING

To be agreed once opening date known.

8. PRIVATE BUSINESS

None. Meeting closed.