

# DRUMSHEUGH BATHS CLUB. LIMITED

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## MINUTE

### MEETING OF BOARD OF DIRECTORS via ZOOM

2.00 pm 8 September 2021

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#### PRESENT:

Carol Keith (Chair) (CK)

Gordon Henry (GH)

Stephen Archer (SA)

Tony Vettrai (TV)

Caroline Docherty (CD)

Robert Robertson (RR)

#### IN ATTENDANCE:

Paul Dunlop (PD)

#### 1. APOLOGIES

None

#### 2. APPROVAL OF MINUTE OF LAST MEETING

Approved

#### 3. FINANCE

**Noted** that Man-Yi, who prepares our management accounts has suffered a family bereavement, and therefore there are no figures or management accounts for this meeting. These will be available by the end of September. GH however gave a verbal report. The financial position is ahead of projection, with £201,290 in the bank, from which costs are to be deducted.

#### 4. MANAGER'S REPORT

##### Updates on the following:

- **New operating procedures - no booking.**  
**Noted** that these appeared to be working well. Staff reported that the general feedback was positive that the booking system was gone. Apart from early mornings, the pool has been very quiet.
- **Carpets - entrance hall and stair**  
**Noted** that these have been chosen but ordering and laying is "on hold" pending resolution of the works to the area outside the ladies' loo at pool level.
- **Pool hoovers**  
**Noted** that the hoover that was sent for repair is working. A second has been ordered and we await delivery. PD had identified a supplier whose price was £2k cheaper than elsewhere, so it was agreed that it was worth waiting.
- **Works to area outside ladies' loo, and entrance to pool hall**  
**Noted** that contractors Aegus have suggested a solution, to stop the water ingress in this area, and we await a quote for the work. CK asked RR for his

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view. He felt that what was being suggested was perhaps a “Rolls Royce” solution and wondered if it would be worth it in terms of disturbance and price, particularly as there is a possibility that it may not be entirely successful. **Noted** from RR that ground water was accumulating due to a buildup of debris in the space between our wall and the face of the former quarry on which the baths are built. There may be a simpler, cheaper solution. **Agreed** that RR, TV and PD should meet on site, and RR will revert with a recommendation.

## **Matters for noting**

- **Membership numbers - update**

**Noted** that there are currently 600 members, with 37 on the waiting list. **Agreed** that this be reviewed at the next meeting, and meantime we should operate on a “one out/one in” basis.

## **Matters for discussion/approval:**

- None

## **5. BUILDING**

- **Update on discussions with owners of gap site next door**

**Noted** from CD that she had been in touch with the Chairman of the company which owns the site next door, to discuss the possible siting of an A/C unit. Details are to be provided. CD will continue discussions.

## **6. AGM**

- **Update on plans for meeting**

**Noted** from CD that plans were well advanced for the holding of an AGM, on 12 October to deal with necessary formalities. **Agreed** that it was important that this be socially distanced. **Agreed** that, in order to allow the type of discussion that we have traditionally included at the end of the AGM, to allow an exchange of views, a separate meeting should be held as soon as possible for that purpose.

## **7. AOCB**

- GH has noted spalling to the stonework on the front elevation of the building. RR offered to have a look and report back with his recommendations.
- PD reported that there had been instances of families bringing 2 guests per family member, which could result in the pool being overcrowded. **Agreed** that the intention was that the 2 guest allowance be per membership, and this should be clarified and enforced.
- CK and PD reported that they had had received a communication from a member in relation to family representation in the Club. **Agreed** that the Board made every effort to ensure that the views of all members (regardless of what type of membership category they belonged to) were adequately represented. In particular, it is an important element of the strategy that the Board is implementing, to cater well for families and young people, to ensure the future of the Club. Any queries received from members are discussed and considered by the Board. **Agreed** that this is the best way for the Board to represent the interests of all members.

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## **8. DATE OF NEXT MEETING**

To be agreed for a date following the AGM.

## **9. ANY PRIVATE BUSINESS**

# GENERAL MANAGER'S REPORT

## 07/09/2021

### 4.1 MEMBERSHIPS

#### 4.1.1 New Memberships

##### New Members in August

Family - 2  
Couple - 10  
Single - 10  
Under 30s - 2  
Junior - 5

TOTAL = 29

##### Leavers in August

Jonny Clowes - Under 30s - relocation  
Arun Raychoudhury - Under 30sd - relocation  
Ben Williams - S/C Single

Waiting list for new joiners - 33

#### 4.1.2 Membership Figures and Enquiries

Total membership numbers: I will send the full excel version later this week when I have more time to spend on this.

Family - 39  
Couple - 126  
Single - 180  
Under 30s - 19  
S/C Couple - 18  
S/C Single - 49  
Student - 3  
Junior - 75  
Distant - 37  
Life - 50

Total = 596

With a healthy waiting list, I may add new joiners this month to round the total number up to 600.

### 4.2 HEALTH AND SAFETY

Nothing to report

### 4.3 ACCIDENT & INCIDENT REPORTED

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## Accidents & Incidents

Nothing to report

### 4.4 STAFFING

John Harrison - No further update. Still off sick. Unsure yet as to a return date.

### 4.5 OPERATIONAL

**Trapeze platforms** - some work was carried out when I was on annual leave to the platforms. It was discovered that some new wiring needs to be ordered (at no further cost to us), as the lengths have been wrongly measured in some areas in the first instance. New wiring has been ordered. I will call Northern Steeplejacks today for an update on where we are in terms of new wiring arriving and install date. Is it worth sending out an email to update members on this?

**New operating procedures, no booking** - The booking system has been removed for swimming lanes. Club has been quiet on the first day of operations. I feel some new members are wary of coming in thinking it may be too busy for them. We will continue to monitor.

**Carpets, entrance hall and stairs** - carpet tiles have been decided and passed onto McGarry flooring. The start date, as agreed in previous emails, has been put back until we have more details regarding the damp on the walls in the area. PD to contact McGarry to arrange a start date later this month.

**Pool hoovers** - a new pool hoover has been ordered at a cost of £3025.00 (including VAT). This is considerably cheaper than other sites. The hoover is out of stock and due back in mid-September. I will contact the company today for an update and refer at meeting tomorrow.

**Works to outside ladies' loo, and entrance to pool hall** - As agreed with Gordon, Robert and Tony, tiling work has been put on hold until we know more about the damp on the walls in the surrounding area. Myself, Robert and Tony are meeting with Aegis property care (specialists in this area) tomorrow at 11am. We will hopefully then have a better idea of the best way to proceed with the damp on the wall.

### 4.6 MATTERS FOR DISCUSSION/APPROVAL

**Guest allowance** - it seems some guests are trying to take advantage of the "2 guests per member allowance", e.g. family members bringing in and signing in 2 guests per actual member (2 guests for mum, 2 guests for dad, 2 guests for kid etc). In certain instances these guests are being signed in and effectively taking over the pool at that time, at the expense of other members enjoyment in some circumstances. Staff have been informed that they should not be allowing access to no more than 2 guests per membership at a time. I propose we change the wording to 2 guests per membership and anyone wishing to bring in more than 2 guests per membership at a time must have approval from myself or a DM that this is ok. If agreed, is it worth sending out an email to members? This could be tied in with a trapeze platform update.

Completed By:  
Paul Dunlop  
General Manager  
07/09/2021