

DRUMSHEUGH BATHS CLUB. LIMITED

MINUTE of

MEETING OF BOARD OF DIRECTORS

11 am 17 January 2023 at the Club

(Where appropriate, responsibility for action is noted in red.)

PRESENT:

Carol Keith (Chair) (CK)
Stephen Archer (SA)
Tony Vettraino (TV)
Caroline Docherty (CD)
John Jackson (JJ)

IN ATTENDANCE:

Paul Dunlop (PD)

1. APOLOGIES

Received from:
Robert Robertson (RR)

2. APPROVAL OF MINUTE

A draft Minute of the last meeting (13 December) had been circulated and was APPROVED.

JJ commented that it would be helpful for the Minutes to be annotated, where appropriate, with the initials of the person responsible for actioning a particular item. This was AGREED. CD

Matters arising:

- **Power usage.** NOTED that PD and SA had not yet had the opportunity to review power invoices as had been agreed at the previous meeting but will do so. SA & PD
- **Lagging of pipes.** CD REPORTED that she had reviewed meeting Minutes from the relevant period. Harley Haddow had confirmed that the saving that would be made as a result of the lagging would be minimal in comparison to the cost of lagging. It had therefore been agreed not to proceed with instructing the work, but Board members would investigate whether we could carry out some work ourselves. It had been discovered that the insulating material could only be purchased in bulk, and therefore it had been agreed to take no further action.

3. FINANCE

- **Finance Report**

This had been circulated and was NOTED.

- **Update on membership**

This was covered in the GM's Report. There have been 19 confirmed membership cancellations to date (mostly singles) and total membership numbers are currently 625 (935 members.)

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4. GENERAL MANAGER'S REPORT

This had been circulated in advance.

- **Steam room** AGREED that independent advice is required, to find a permanent solution. PD to source this. PD
- **Classes** NOTED per PD that two new classes have been introduced, and these are proving popular. PD would like to introduce more. He is in discussion with instructors to see if this will be possible. PD
NOTED that the ability to cancel class bookings on-line does seem to be having a positive effect. NOTED that our system does not allow the operation of a waiting list, and so we need to encourage members to cancel as soon as they can.
- **Complaint re restriction on gym use caused by classes/possible alternative use of treatment room.** NOTED per PD that with increased numbers of gym users (possibly as a result of the new joiners) there was pressure on the available gym equipment during evening classes taking place in the studio area.. PD would like to investigate the possibility of utilising the old treatment room as an overspill space for some gym equipment like additional free weights. However, it is currently not fit for purpose due to the presence of mould and lack of adequate ventilation. RR suggested this could be as a result of a leak in the roof. AGREED that PD should look into this further. In the first instance he will speak to our architect. PD
- **Wi-fi.** NOTED per PD that the wi-fi within the Club, particularly in the gym area, is unreliable. AGREED that it is important that this is addressed. PD will liaise with Gus who advises us on these matters. PD
- **Social Events.** A request to organise a members evening had been received from member Charlie Raeburn, who has volunteered to assist with social events. AGREED that this was an excellent idea, and it should be member-led. It was clear from the recent members' meeting that there was an interest in such events. CK and PD would meet with Charlie and progress. CK & PD
- **Newsletter.** NOTED per CD her suggestion that a regular newsletter would be a good idea, to allow communication with members in a positive way. This would be preferable to ad hoc emails. AGREED this was something that should be taken forward. CD volunteered, having previous experience with other organisations. CD

5. BUILDING

- **Possible EWHT Grant funding.** NOTED per CD that an encouraging response had been received from EWHT. Our architect is working hard to get an application submitted as soon as possible. CD, RR and PD were supporting this. CD is also teeing up as many other things as possible (e.g bank), so that we will be ready, in the event we receive an offer of funding. We have no indication of how much funding we might receive. The maximum that might be awarded is 70% of the total cost of the external works. EWH had indicated that they would make it a condition of any funding that repair works to the stonework on the front and rear elevations be included. CD
- **Safety Issue 1 - open balcony.** NOTED that a member had highlighted that there was a risk of small children falling as a result of climbing onto chairs to look over the edge of the balcony. AGREED there seemed to be a number of

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possible solutions: Perspex, fretwork, wires. PD will liaise with our architect to agree the most suitable and thereafter obtain a quote. PD

- **Safety issue 2.** The wall that runs along the pavement in an easterly direction from our building has become unstable, probably as a result of the recent incidents of fly-tipping. Our architect recommended that we should arrange for the hoarding that runs along the neighbouring site to be continued. AGREED to progress this. PD will liaise with the architect and then obtain quotes for the work. PD
- **Dampness in the ladies loos at pool level.** PD REPORTED that there is water ingress behind the cistern. The plumber did not wish to remove tiles without more of an indication of the source of the problem. AGREED RR's advice should be sought in the first instance. PD & RR

6. AOCB

A member had complained about the repeated theft of newspapers from the members' lounge. AGREED to email members, making reference to "theft" and to put notices in the lounge. Other tactics might be a stamp or sticker on the newspapers. PD

7. DATES OF FUTURE MEETINGS

Following a general discussion - AGREED to retain Tuesdays at 11 am as the "usual" day and time.

- 21 February at 11.00 am had already been agreed.
- 21 March at 11.00 am agreed.