

DRUMSHEUGH BATHS CLUB. LIMITED

MINUTE of

MEETING OF BOARD OF DIRECTORS

11 am 25 April 2023 at the Club

(Where appropriate, responsibility for action is noted in red.)

PRESENT:

Carol Keith (Chair) (CK)

Stephen Archer (SA)

Tony Vettraino (TV)

Caroline Docherty (CD)

John Jackson (JJ)

1. APOLOGIES

Received from:

Paul Dunlop (PD)

Robert Robertson (RR)

2. APPROVAL OF MINUTE

A draft Minute of the last meeting (March) had been circulated and was APPROVED.

3. FINANCE

- **Finance Report**

JJ had circulated his Report prior to the meeting. As the February report had been delayed and there was little variance to forecast, this report covers the two months of February and March. The following was NOTED:

Overall, our surplus for the year to date is marginally (£4k) above our forecast.

Income has been lower due to slightly lower membership income received. Although the amount is modest, PD will look into this in due course as it may impact upon our assumption for total income for the year. **PD**

However, on the cost side, it would appear that our forecast for heating and lighting was too conservative and perhaps due to a milder winter our expenditure has been lower than forecast.

As always, some of the figures may be impacted by timing differences but based on the information to date it would appear that we are making good progress towards our forecast surplus.

- **Audit**

Man-Yi is dealing with this, and matters appear to be progressing well.

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- **Cash**

As we are sitting on quite a lot of cash, JJ may look into alternative arrangements for this, once the position is clearer on EWH funding for the building works.

4. MATTERS ARISING

There was no General Manager's Report, due to PD's paternity leave having commenced early. The following matters fell to be discussed:

- **Steam room.** CK REPORTED that we are still awaiting delivery of the part that has been ordered from overseas, which will allow us to increase the temperature. In the meantime, a user of the steam room has been covering the temperature gauge with a wet towel, so that steam is produced constantly. This is dangerous to both users and to the equipment. The person in question has been told to desist, and staff will monitor the position. PD
- **Open balcony.** NOTED that this work still requires to be carried out. PD&RR
- **Fly tipping.** NOTED this work will be carried out on PD's return to work. PD
- **Ladies' downstairs toilet.** NOTED that the urinal in the gents toilet next door had been turned off, and this would seem to indicate that the urinal is not the source of the problem. AGREED TV would take a look and instruct the plumber as necessary. TV
- **Power usage review.** NOTED per SA that he had looked at figures from the period when the pool cover was installed. Some are missing, including from the covid closure period, but SA did not feel it was worth trying to recreate these. The figures show the previously reported reduction of 20-30% following the installation of the pool cover, and generally remaining steady after that. SA and PD will drill deeper into the figures on PD's return. SA&PD SA has been in touch with Harley Haddow with a view to meeting with them to discuss obtaining a further report - to get a feel for the work and obtain a fee quote. Unfortunately, the person who dealt previously is no longer with HH.
- **Social Programme.** NOTED per CK that the intention was to hold 1 or 2 social evenings a year, with wine being provided by the Club. The informal social committee, lead by Charlie Raeburn is considering what events and groups can be taken forward.
- **Classes.** NOTED per CK that the position seems to be improving, in terms of members' ability to book classes. The new Thursday aquafit class is fairly quiet. AGREED to keep an eye on matters. PD
- **Coffee machine.** AGREED that this item should be continued for future discussion. It was felt that as part of the drive to encourage social interaction after classes, something like a Nespresso machine would be a benefit. PD needs an opportunity to look into the options on his return. PD

5. BUILDING

- **Possible EWHT Grant funding.** CD REPORTED that it remains the case that we are awaiting further information from EWHT on when our application will be decided. There was a general discussion about technical and legal matters that will require to be attended to in the context of the grant funding exercise, so that we can be as "ahead of the game" as possible. CD

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- **Cycle parking.** NOTED per CD that the Council continues to be difficult. She continues to chase. CD

6. DATES OF FUTURE MEETINGS

- 30 May at 11.00 am
- 27 June at 11.00 am

7. CONFIDENTIAL BUSINESS